

MSME-DFO/GTK/POSH/2024-25/187 (5)

Date: 06.11.2024

OFFICE ORDER

In compliance with the provisions of the **Sexual Harassment of Women at Workplace (Prevention, Prohibition, and Redressal) Act, 2013** (POSH Act) and to ensure the creation of a safe, secure, and respectful work environment, it is hereby ordered that an **Internal Complaints Committee (ICC)** be constituted for the Office of **MSME-DFO, Gangtok** to address complaints of sexual harassment and take appropriate action in accordance with the Act. The following officers are hereby appointed as members of the **Internal Complaints Committee (ICC)** for handling complaints related to sexual harassment in the workplace:

1. Chairman

Ms Nisha Rani, Assistant Director GR-II,
MSME-DFO, Gangtok, Ph. No.9013690009

2. Member 1

Ms. Aita Rani
MTS, MSME-DFO, Gangtok Ph. No.7076302619

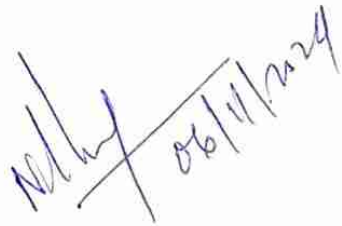
3. External Member

Ms. Sandhya Rani

Head Mistress, Golden Kids Primary School
Ph. No. 9851587494

4. Member Secretary

Mr. Neema W. Lepcha
LDC, Ph. No.9609859720


Nirmal Chowdhury,
Asst. Director & HoO

Copy to:

1. All employees (for information and awareness).
2. All the members of the Committee